

CATTON PARISH COUNCIL

Parish Office: 21 Halifax Close, Full Sutton, York YO41 1NU
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The Minutes of the Meeting of Catton Parish Council held in Catton Village Hall at 7.30pm on Thursday 7th November 2019.

1. **Present:** Chairman Cllr R Blanchard and Cllrs M Clark, K Heath, C Merry, G Peel and the Clerk. Apologies received and accepted from Cllr R Morley. Ward Cllr P West was also in attendance.
2. The Minutes of the Catton Parish Council Meeting held on Thursday 5th September 2019 were confirmed as correct and signed. MC proposed, KH seconded and all agreed. Matters arising were dealt with under the relevant heading of the agenda as it was progressed.
3. **Code of Conduct**
 - a. To receive Declarations of Interest from members of the Council on matters relating to the Agenda. GP declared an interest in Item 9m.
 - b. To note the granting of any dispensations to members of the Council on matters relating to the Agenda. There were no dispensations.
4. **Open Forum.**

There were no members of the public present.
5. PW had forwarded a report on the new legislation for sewerage discharge. Communities could apply for first time connection but it would be extremely difficult. Connecting to mains drainage could open the villages up to development. All new builds will need to adhere to the new legislation. The Clerk had received complaints about the lights at the Prison, PW and Ward Councillors had already reported this to officers and will report back.
6. **Planning.**
 - a. Full Planning Permission & Notice of Decision 19/02658/PLF: Erection of porch to front. Location: Mulberry Barn, York Road, Wilberfoss, YO41 5LE. Applicant: Mr Jonathan Wolfe. Clerk had commented no objections as instructed by Councillors. Permission granted.
 - b. Notice of Decision 19/00470/VAR: Variation of conditions to allow for alternative surface water drainage. Location: Paddock View, Main Street, Low Catton, YO41 1EA. Applicant: Mr & Mrs Carbutt. Permission granted.
 - c. Notice of Decision 19/02354/PLF: erection of single storey extension with external and internal alterations to farm buildings to allow use as 2 holiday lets. Location: Field House Farm, Storking Lane, Wilberfoss, YO41 5QA. Applicant: Mr Christopher Stanger. Permission granted.
7. **Highways and Footways.**
 - a. Update on meeting with Wayne Goodwin, Community Speedwatch co-ordinator. The meeting was very informative, PC to let Wayne know when enough volunteers have come forward. Equipment is provided for PC to use indefinitely as long as reports are being submitted. GP to put another article in the Link asking for more volunteers.
 - b. Update on drainage issues in Low Catton. PW to ask for an update regarding the drainage survey.
 - c. Update on the provision of planters under the village signs. Planters have been ordered.
8. **Environment and Community matters.**

Nothing to report.

9. **Finance.** Payment authorised Item a-j. MC proposed, GP seconded and all agreed.
- a. C Miles-Findlay – Clerk Salary October, November & December
 - b. HMRC October – December
 - c. Clerk Expenses October – December
 - d. ERYC – Service Agreement for street lights - £1222.99
 - e. ICO – Data Protection Registration - £35.00
 - f. ERNLLCA – Good Councillor Course part 2 -£22.50
 - g. ERNLLCA – Good Councillor Course part 3 - £45.00
 - h. ERNLLCA – Conference - £108.00
 - i. Maseys – Domain renewal & website backup - £80.00
 - j. Value Products Ltd – Planters x 4 for village signs - £2136.00
 - k. Precept received - £3175.00
 - l. Interest received - £3.18
 - m. To consider a donation to The Royal British Legion Poppy Appeal for a Remembrance Day wreath. MC proposed £25.00 KH seconded and all agreed. Cheque was passed to GP.
 - n. To agree a budget for annual Parish Council insurance due in November. KH proposed £300.00, RB seconded and all agreed
 - o. To consider and agree the quote for Winter Maintenance. RB proposed, CM seconded, all agreed.
 - p. To inspect and sign the accounts and budget 30th September 2019. Inspected and signed.
 - q. To consider and agree the draft budget for 2020/21. RB proposed GP seconded and all agreed.
 - r. The Bank Statement was examined and signed.
10. **Communication.**
GP to organise an entry for the Link including a call for volunteers for Community Speedwatch and the next meeting date. RM had reported the street light outside the Village Hall. PW to ask for an update on the works needed to the road outside the Old Orchard.
11. **Councillors Questions.**
CM informed the Cllrs about a Ceilidh & Supper being held at the Village Hall on the 23rd November at 7.30pm, £10 per ticket. The hedge bordering the Village Hall car park needs some work. RB to approach the owner.
12. **To discuss and decide the co-option of a new member.** There were no applicants present.
13. To receive a report from the Western Parishes Liaison meeting. CM had emailed a report to the rest of the Councillors and felt that the meeting was dominated by the Town Councils. The next meeting is on the 22nd January.
14. **Administration Matters.**
- a. **Correspondence Received.** The Clerk had forwarded all emails and compiled a correspondence list for Cllrs (attached).
 - b. KH proposed the Risk Assessment, Health & Safety Policy, Code of Conduct and Financial Regulations be adopted, GP seconded and all agreed
 - c. Clerk to complete the Review of Allowances Survey.
 - d. Estimate of Rough Sleepers in the East Riding of Yorkshire: 2019 (19th November).
15. **Personnel Matters.**
- a. To note and sign the Clerk's timesheet. Noted.
16. **Date and venue of next meeting.**
The next meeting will be held on Thursday 9th January 2020 at 7.30pm in Catton Village Hall. The meeting closed at 9.21pm.

Correspondence list for November meeting. Items in **Bold** are on the Agenda.

Link to Planning Portal <https://newplanningaccess.eastriding.gov.uk/newplanningaccess/>

Your Northern Gas Networks update

The Rural Bulletin - 03 September 2019


Planning Consultation for 19/02658/PLF: Mulberry Barn, York Road, Wilberfoss, YO41 5LE

ERNLLCA Newsletter

Notification of Decision on App Ref 19/00470/VAR

RSN Rural Funding Digest - September 2019 Edition

ERNLLCA - Newsletter - Error - Conference 15th November!

ERNLLCA -  Chief executive's bulletin

Wayne Goodwin - Community Speed Watch

ERVAS Training Update 7th September 2019

The Rural Bulletin - 10 September 2019

Notification of Decision on App Ref 19/02354/PLF

Fiona Chapman - Humber & Wolds Newsletter/ membership ERYC1

ERVAS E-Bulletin 11th September 2019

Community Led Housing Event reminder

Conference 15th November 2019 - Booking form

Service Change Notification 13/09/19

The Rural Bulletin - 17 September 2019

Paula Parker - Re: Issues not yet resolved

Paula Parker - Re: Fw: Grass cutting - update

The Rural Bulletin - 24 September 2019

Helen Anderson - September newsletter

ERNLLCA - Good Councillor Training 25th September at Bishop Burton College

Helen Anderson - Safe Neighbourhood Event in Pocklington

Sarah Baxter - Review of Allowances - Town and Parish Councils

Brian Robertson - Next meeting of East Yorkshire Local Councils Network

ERNLLCA Newsletter

The Rural Bulletin - 01 October 2019

Ronney Clayton - Yorswitch

RSN Rural Funding Digest - October 2019 Edition

ERVAS E-Bulletin 2nd October 2019

ERNLLCA District Committee Meeting ER West -16th October

Traffic Management, ERYC - Re: Speed reduction on High Catton Road

Simon Riley - Estimate of Rough Sleepers in the East Riding of Yorkshire: 2019

Full Sutton & Skirpenbeck Parish Council - Meeting 28th October 2019

Your Northern Gas Networks Update

The Rural Bulletin - 08 October 2019

Leo Hammond - Western Parishes Liaison Meeting Minutes

ERYC - Put forward a topic for scrutiny

Service Change Notification 11/10/2019

Sue Williamson - Review of Allowances - Town and Parish Councils

The Rural Bulletin - 15 October 2019

Julie Lidster - ERYC - Code of Conduct Revisions

ERVAS E-Bulletin 16th October 2019

Brian Robertson - Meeting of EYLC Network 23rd October

Darron D Lawer - Positive Activity Grant 2019/20- work with young people

The Rural Bulletin - 22 October 2019

Janet Smith - Dementia Friendly Communities

NCSC Cyber Security Training for Small Charities

Notification of Decision on App Ref 19/02658/PLF

Helen Anderson - Newsletter

Jane Evison - cabinet newsletter

ASB Six Month Statistics - Catton

The Rural Bulletin - 29 October 2019

ERVAS E-Bulletin 31st October 2019