

# CATTON PARISH COUNCIL

Parish Office: 21 Halifax Close, Full Sutton, York, YO41 1NU  
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Friday 3<sup>rd</sup> January 2020

To the Members of Catton Parish Council. You are hereby summonsed to attend a Meeting of Catton Parish Council to be held in Catton Village Hall at 7.30pm on Thursday 8<sup>th</sup> January 2020 to transact the following business.

*C Miles-Findlay* – Clerk to the Council

## AGENDA

1. To receive apologies on behalf of absent members.
2. To confirm the minutes of the Meeting of Catton Parish Council held on Thursday 7<sup>th</sup> November 2020. Matters arising there from to be dealt with under the relative heading of the agenda as it is progressed.
3. Code of Conduct
  - a. To receive Declarations of Interest from members of the Council on matters relating to the Agenda; and
  - b. To note the granting of any dispensations to members of the Council on matters relating to the Agenda.
4. Open Forum.

Members of the public are invited to ask questions or make statements to the Parish Council.
5. The Parish Council extends an open invitation to Ward Councillors.
6. Planning.
  - a. Full Planning Permission 19/04052/PLF: Erection of a two-storey extension to rear with porch to side, installation of window to rear at first floor and erection of a porch to front following removal of existing. Location: The Old School House, Main Street, Low Catton, YO41 1EA. Applicant: James Heenan. Deadline: 16<sup>th</sup> January 2020. Link below.  
<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/applicationDetails.do?activeTab=summary&keyVal=Q1KGZVBJG3100&prevPage=inTray>.
7. Highways and Footways.
  - a. Update on Community Speedwatch.
  - b. Update on drainage issues in Low Catton.
  - c. Update on the provision of planters under the village signs.
8. Environment and Community matters.
9. Finance. To authorise payment on the following accounts:
  - a. C Miles-Findlay – Clerk Salary January & February
  - b. Interest received - £3.18
  - c. To inspect and sign the accounts and budget to 31<sup>st</sup> December 2019
  - d. To finalise the draft budget for 2020/21 and set the Precept for 2020/21.
  - e. To inspect and sign the Bank Statements.
10. Communication.
11. Councillor Questions.
12. To discuss and decide the co-option of a new member.
13. Administration Matters.
  - a. Correspondence Received (attached).
14. Personnel Matters.
  - a. To note and sign the Clerk's timesheet.
  - b. To set the date for the next Personnel Committee meeting.
15. Date and venue of next meeting.

## Correspondence List January 2020

Date Received	Sender	Subject	Agenda/ Actioned
14.10.2019	Conservative Group	Environment and Regeneration O/S Report - New Legislation on Sewerage Discharge from Septic Tanks	
29.10.2019	Rural Services Network	The Rural Bulletin - 29 October 2019	
31.10.2019	East Riding & Kingston Upon Hull Local Access Forum	Joint Local Access Forum Annual Report 2019 - for the information of all Parish and Town Councils in the East Riding	
01.11.2019	ERVAS Ltd	ERVAS E-Bulletin 31st October 2019	
05.11.2019	Rural Services Network	The Rural Bulletin - 05 November 2019	
05.11.2019	ERNLLCA	Purdah	
05.11.2019	Rosie	what3words <> Catton	
06.11.2019	Ronnie Keight, Lead Officer Dog warden/Pest control	Parish Council Partnership	Not needed
06.11.2019	ERNLLCA	NALC and LGA launch new guide to tackle loneliness	
06.11.2019	Zurich	Your Zurich Town and Parish Insurance is due for renewal	Actioned
06.11.2019	Rural Services Network	RSN Rural Funding Digest - November 2019 Edition	
07.11.2019	ERNLLCA	Scam Warning	
11.11.2019	Future Communities	East Riding of Yorkshire Future Communities Initiative - link to Survey	
11.11.2019	Paul West	Lights at the prison.	
12.11.2019	Rural Programmes Team	RDPE Growth Programme Open to Expressions of Interest - November 2019	
12.11.2019	Rural Services Network	The Rural Bulletin - Election Special	
12.11.2019	ERNLLCA	ERNLLCA Conference - 15th November - joining instructions	Actioned
14.11.2019	ERVAS	ERVAS E-Bulletin 14th November 2019	
19.11.2019	Rural Services Network	The Rural Bulletin - 19 November 2019	
19.11.2019	ERVAS	East Riding Youth Network Invitation	
19.11.2019	Leo Hammond	Western Parishes Liason Meeting	Agenda
20.11.2019	Helen Anderson	November Newsletter	
21.11.2019	ERNLLCA	NALC Smaller Councils Committee - voting open	
21.11.2019	ERNLLCA	Consultation: Strengthening police powers to tackle unauthorised encampments	
22.11.2019	Gayatri Joshi	Parish and Town Council Precepts & 2020/21 Tax Base Letter - PROVISIONAL Tax Base	Agenda
25.11.2019	Julie Lidster	Standards Committee Agenda - 3 December 2019	
25.11.2019	James Durham, Forward Planning, ERYC	East Riding of Yorkshire and Kingston upon Hull Joint Minerals Local Plan 2016-2033 notice of adoption	
26.11.2019	Rural Services Network	The Rural Bulletin - 26 November 2019	
26.11.2019	Claire Findlay, Full Sutton & Skirpenbeck Parish	Liaison meeting notes	

	Council		
27.11.2019	Resident	Notice board minutes	Actioned
02.12.2019	Tracey Tomlinson, Democratic Services Officer, ERYC	Joint Local Access Forum Meeting 11 December 2019	
03.12.2019	Rural Services Network	The Rural Bulletin - 03 December 2019	
04.12.2019	Rural Services Network	RSN Rural Funding Digest - December 2019 Edition	
04.12.2019	Tracey Tomlinson, Democratic Services Officer, ERYC	Joint Local Access Forum - 11 December 2019 - Amendment of Agenda Papers	
06.12.2019	ERNLLCA	December Newsletter	
10.12.2019	Rural Services Network	The latest edition of the Rural Bulletin is out now -	
12.12.2019	ERNLLCA	Good Employment Day Training Event	
12.12.2019	ERVAS	ERVAS E-Bulletin 12th December 2019	
16.12.2019	Lorraine Clarke, Safeguarding Adults Board, ERYC	ERSAB Newsletter for December 2019.	
17.12.2019	Rural Services Network	The Rural Bulletin - 17 December 2019	
17.12.2019	Lorraine Clarke, Safeguarding Adults Board, ERYC	VCSE newsletter	
17.12.2019	Paula Parker, Service Manager, Taskforce & Environmental Enforcement, ERYC	Village Taskforce (walkabout) Survey 2019/20	
19.12.2019	ERNLLCA	NALC CHAIRMAN'S OPEN LETTER TO ALL COUNCILLORS	
20.12.2019	Deborah Fagan, Engagement Officer, Police & Crime Commissioners Office	Office of the Police & Crime Commissioner E Bulletin and invite to Meet the Commissioner 2020 in the East Riding.	
23.12.2019	Rural Services Network	Happy Christmas from the Rural Services Network	
23.12.2019	Northern Gas Networks	Your Northern Gas Networks update	
23.12.2019	Planning, ERYC	Planning Consultation for 19/04052/PLF: The Old School House, Main Street, Low Catton, YO41 1EA	Agenda
27.12.2019	Rural Services Network	The Rural Bulletin - 27 December 2019	

Link to Planning Portal <https://newplanningaccess.eastriding.gov.uk/newplanningaccess/>