

CATTON PARISH COUNCIL

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The Minutes of the Meeting of Catton Parish Council (PC) held in Catton Village Hall at 7.30pm on Thursday 5th March 2020.

1. **Present:** Chairman Cllr R Blanchard (RB) and Cllrs M Clark (MC), K Heath (KH), C Merry (CM), R Morley (RM), G Peel (GP) and the Clerk. There were no apologies. Ward Cllr D Sykes (DS) was also in attendance.
2. The Minutes of the Catton Parish Council Meeting held on Thursday 9th January 2020 were confirmed as correct and signed. KH proposed, MC seconded and all agreed. Matters arising were dealt with under the relevant heading of the agenda as it was progressed.
3. **Code of Conduct**
 - a. To receive Declarations of Interest from members of the Council on matters relating to the Agenda. CM declared a non-pecuniary interest in 9d and RB declared a non-pecuniary interest in 6a.
 - b. To note the granting of any dispensations to members of the Council on matters relating to the Agenda. There were no dispensations.
4. **Open Forum.**

There were 2 members of the public present. Item discussed were as follows:

 - a. 125 trees donated to residents and planted 3 years ago have been cut down on the instruction of a local landowner. Clerk to write to ERYC to inform them and ask for the trees to be reinstated, DS to be copied into the email. RB to forward a map of the area to the Clerk.
 - b. A bird scarer had been going off late at night, the Clerk advised the resident to contact ERYC.
 - c. A resident strongly objected to a planning application to be discussed later in the meeting under Item 6a, Cllrs advised that any objection should be lodged with ERYC.
5. DS reported that jetting and a drainage survey had been added to ERYC's work programme but flooded areas were currently the priority. Funding has been sought by ERYC to carry out a feasibility study on reopening the Beverley to York railway. Pocklington Police Station is not being sold, 12 officers are due to be based there and it will be manned with a rapid response unit 24/7. ERYC have put contingency plans in place to deal with a Corona Virus outbreak. CM asked if there was any progress regarding a path and speed limit change on the road from High Catton to Stamford Bridge, DS to chase this up.
6. **Planning.**
 - a. Full Planning Permission 20/00323/PLF: Change of use of part of land to domestic garden. Location: Paddock View, Main Street, Low Catton, YO41 1EA. Applicant: Mr & Mrs Carbutt. Deadline 4th March 2020. GP proposed that RB draft a response for the Clerk to enter onto the Planning Portal, RM seconded and all agreed.
 - b. Notice of Decision 19/04052/PLF: Erection of a two-storey extension to rear with porch to side, installation of window to rear at first floor and erection of a porch to front following removal of existing. Location: The Old School House, Main Street, Low Catton, YO41 1EA. Applicant: James Heenan. Permission granted. Noted
7. **Highways and Footways.**
 - a. Update on Community Speedwatch. The team is ready, locations to be agreed and roadside training arranged, CM and KH to co-ordinate.
 - b. Update on drainage issues in Low Catton. Discussed in Item 5 above.

8. Environment and Community matters.

Operation London Bridge (death of a senior Royal). Clerk to report on protocol and costs at the next meeting.

9. Finance. Payment authorised Items a-d. RM proposed, RB seconded and all agreed.

- a. C Miles-Findlay – Clerk Salary March & April
- b. HMRC – January - March
- c. C Miles-Findlay – Clerk/Office Expenses January-March - £96.60
- d. Catton Village Hall – room hire for 2019/20 - £112.00.
- e. To discuss the need for and set a budget for wheelie bin speed awareness stickers. RB proposed that the Clerk order 100 ‘Polite Notice’ stickers at a cost of £89.00, MC seconded and all agreed. Regulations to be drafted to be distributed with the stickers.
- f. To discuss and decide appointing an Internal Auditor for 2019/20. KH proposed that Emma Fletcher should be appointed again, RM seconded and all agreed.
- g. The Asset Register was reviewed and signed off. KH proposed, GP seconded and all agreed.
- h. The Financial Risk Assessment was adopted. RB proposed, MC seconded and all agreed.
- i. The Bank Statements were examined and signed.

10. To receive a report from the Western Parishes liaison meeting. Minutes attached.

11. Communication.

- a. ERNLLCA Training - Social Media - Engaging your community. Clerk to attend.
- b. To discuss the notice board located outside Low Catton Village Hall and decide a budget for repairing it. Deferred to next meeting, Cllrs to inspect the notice board to assess what, if any, work is needed.
- c. To discuss Website issues. The Website is due to be re-written, accessibility issues will be looked at while this is being done.

12. Councillors Questions.

CM reported that road closed signs put up by Morrisons were not being removed when work was completed, advice is for individuals to ring Morrisons to ask if there is work ongoing, if not then ask for signs to be removed. The Village Hall Committee has applied for a grant to refurbish the kitchen.

13. To discuss and decide the co-option of a new member. There were no applicants present.

14. Administration Matters.

Correspondence Received. The Clerk had forwarded all emails and compiled a correspondence list for Cllrs (attached).

15. Personnel Matters.

- a. To note and sign the Clerk’s timesheet. Noted.

16. Date and venue of next meeting.

The next meeting will be held on Thursday 7th May 2020 at 7.30pm in Catton Village Hall, this will be preceded by the Parish meeting at 7.00pm and the AGM at 7.15pm. Item for Agenda: Operation London Bridge. The meeting closed at 9.11pm.

Correspondence List March 2020

Date Received	Sender	Subject	Agenda/ Actioned
03.01.2020	Brian Robertson	EYLCN	
07.01.2020	Rural Services Network	The Rural Bulletin - 07 January 2020	
08.01.2020	Rural Services Network	RSN Rural Funding Digest - January 2020 Edition	
09.01.2020	Planning, ERYC	Planning Consultation for 19/04323/PLF: Whitethorn Farm, Long Lane, Low Catton, YO41 5LF	Actioned
13.01.2020	Town Clerk, PTC	Invite – Civic Service	
14.01.2020	Rural Services Network	The Rural Bulletin - 14 January 2020	
14.01.2020	Transportation Services, ERYC	Community Transport Volunteering Opportunity	
16.01.2020	ERVAS	ERVAS E-Bulletin 16th January 2020	
20.01.2020	Julie Lidster, Senior Committee Manager, ERYC	For info - Standards Committee - 28 January 2020	
21.01.2020	Rural Services Network	The Rural Bulletin - 21 January 2020	
21.01.2020	Helen Anderson, Front Counter Officer, Pocklington Police Station	January Newsletter Pocklington	
21.01.2020	Ronnie Keight, Lead Officer Dog warden/Pest control, ERYC	PSPO Training	
22.01.2020	Transportation Services	Service Change Notification 17/01/20	
22.01.2020	ERNLLCA	Village hall photography competition	
22.01.2020	ERNLLCA	Being a Good Employer Training	
24.01.2020	ERNLLCA	JPAG Practitioners Guide survey	
24.01.2020	Leo Hammond	Western Parishes Liaison Meeting 22nd January 2020 Minutes	Agenda
24.01.2020	ERNLLCA	January Newsletter	Agenda
27.01.2020	David Sykes	Drainage survey - Low Catton	Agenda
28.01.2020	Rural Services Network	The Rural Bulletin - 28 January 2020	
28.01.2020	Keep Britain Tidy	Get ready for the Great British Spring Clean	
28.01.2020	Paula Parker, Service Manager, Taskforce & Environmental Enforcement, ERYC	Fw: Village Taskforce (walkabout) Survey 2019/20	Pending
30.01.2020	ERVAS	ERVAS E-Bulletin 30th January 2020	
31.01.2020	Transportation Services, ERYC	Service Change Notification 2020/01/31	
31.01.2020	Northern Gas Networks	Your Northern Gas Networks update	
04.02.2020	Rural Services Network	The Rural Bulletin - 04 February 2020	
05.02.2020	Rural Services Network	RSN Rural Funding Digest - February 2020 Edition	
06.02.2020	ERNLLCA	Financial Responsibilities Training day - 19th March	Pending
10.02.2020	Samm Campbell, Senior Committee Manager, ERYC	Town and Parish Council Charter Consultation	
11.02.2020	Rural Services Network	The Rural Bulletin - 11 February 2020	
11.02.2020	Transport Services, ERYC	Mature Driver Event	
12.02.2020	Planning, ERYC	Planning Consultation for 20/00323/PLF: Paddock View, Main Street, Low Catton, YO41 1EA	
12.02.2020	Keep Britain Tidy	Is Your Council Taking Part In #GBSpringClean 2020?	
13.02.2020	ERNLLCA	Social Media - Engaging your community - 24th or 25th March 2020	Pending
13.02.2020	ERVAS	ERVAS E-Bulletin 13th February 2020	
14.02.2020	Sharon Brooks	NGN Stakeholder Engagement Survey	
14.02.2020	Rural Policy and Partnerships	East Riding of Yorkshire Council VE Day 75th	

	Team	Anniversary Community Fund	
15.02.2020	Craig Ulliott, Conservative Police and Crime Commissioner Candidate for Humberside Police Area.	Attached: Invitation to discuss crime in your area	Expired
18.02.2020	Rural Services Network	The Rural Bulletin - 18 February 2020	
19.02.2020	Planning, ERYC	Notification of Decision on App Ref 19/04052/PLF	Agenda
21.02.2020	ERNLLCA	ERNLLCA Newsletter	
24.02.2020	Rural Services Network	Join us in March 2020 to discuss the Rural Strategy	
25.02.2020	Rural Services Network	The Rural Bulletin - 25 February 2020	
26.02.2020	Patrick Loasby, Graduate Intern, Careers, Placements and Student Opportunities, York St John University	Work Experience Applicant	Agenda

Link to Planning Portal <https://newplanningaccess.eastriding.gov.uk/newplanningaccess/>

WESTERN PARISHES LIAISON MEETING MINUTES 22nd JANUARY 2020

BISHOP WILTON VILLAGE HALL

1. Chairman for the meeting, Cllr. Leo Hammond, welcomed everyone. Other Ward members attending were Cllrs. K. West, P. West, Sykes (Pocklington Provincial) and Rudd (Wolds Weighton).
Cllrs from Market Weighton, Fridaythorpe, Allerthorpe, High and Low Catton, Fangfoss with Bolton, Pocklington, Sutton upon Derwent, East Cottingwith, Full Sutton, Yapham, Bishop Wilton and prospective Police Crime Commissioner attended the meeting.

Apologies were received from Cllr. Mike Stathers.

2. Matters arising from the previous meeting. Cllr. Cooper pointed out that he had not received any response about his letter given to ward members at the last meeting. Apologies were given and that Cllrs. had not received responses but would chase them up.
3. Cllr. Chris Merry (High and Low Catton) asked ward members to investigate if anything could be done about High Catton Road from Stamford Bridge. He stated that it is in poor condition with potholes, dirt on the road, flooding and speeding traffic. He asked if a 40mph limit could be considered as it is too dangerous for pedestrians to walk along this road as there is no footpath for people to use. It is an issue which has been looked at before but as the situation had changed because of more traffic along this road and the potential traffic from the prison that may use this cut through, it was agreed to ask officers of the East Riding Council to look at upgrading the road, a 40mph limit and a footpath be installed.
4. Cllr Rudd was asked to report potholes in Bishop Wilton, but he had already reported these.
5. Hagg Bridge. East Cottingwith Council complained about poor communication from Officers of the East Riding regarding the closure of the bridge. The Parish Council had wanted passage across the river as it was a fourteen mile round journey for school children attending school in Sutton on Derwent. The bridge will be closed for seven months.

Other parish councils asked if a designated officer could be created for parish councils to ring for help and air their concerns. It was pointed out that this was the job of ward members, who stated that they were only too willing to do this.

Ward members would look into this issue.

6. Light pollution at Full Sutton Prison. Several Councillors complained about the influence of the lights blighting their villages. Ward members would write to the Prison Governor to see if the Prison Service would alter this lighting.
7. Prospective Police Crime Commissioner spoke at the meeting about his ambitions and how he would approach combatting rural crime. He understood what improvements were needed and making grants available to Parish Councils for crime prevention schemes.
8. A member of Fridaythorpe Parish Council asked if the Pocklington Road from the A166 could be gritted. There had been several accidents along this road because of ice, these accidents had involved school children being carried in the vehicles. Cllr. Hammond said he would contact the relevant officer at the East Riding.

9. Pocklington Councillors requested a meeting with Alan Menzies from the East Riding Council to speak about the problems of householders living on the new estate off The Balk, Pocklington. House owners were contracted into a form of leasehold which has stopped Banks' lending to these residents.
10. Pocklington Town Council requested signs at the approaches to Pocklington be moved to the new designated positions on all the roads.
11. Cllr. Chris Merry stated that the Church at Low Catton had had £70000 worth of lead stolen off its roof and wondered if there were any reports of other Churches having lead stolen and if anything could be done to catch the culprits.
12. The date of the next meeting is 15th April starting at 7pm, the venue to be arranged.